



# WYOMING CENTRAL SCHOOL BOARD OF EDUCATION

REGULAR MEETING 6:00 PM

**April 18, 2023**

I.	Pledge of Allegiance		
II.	Call to Order	1 ___	2 ___
III.	Agenda: Additions or Deletions	1 ___	2 ___
IV.	Public Forum		
V.	Board Discussion		
VI.	Presentations		
	A. Science textbook committee		
VII.	Action Items		
	A. Approve minutes of the 3 /30 /23 regular meeting	1 ___	2 ___
	B. Approve Corrected Treasurer Report for Feb 2023 and Treasurer Report for March 2023	1 ___	2 ___
VIII.	President's Report		
IX.	Superintendent's Report		
X.	Old Business		
	A. Approve School Mascot finalists to be placed on the ballot	1 ___	2 ___
	B. Approve Authorization to withdraw from existing "2020 Vehicle, Machinery, & Equipment Purchase Capital Reserve Fund"	1 ___	2 ___
	C. Approve Propositions to be placed on the ballot 5/16/23	1 ___	2 ___
	D. Approve the Property Tax Report Card for 2023-2024	1 ___	2 ___
	E. Approve Election Officials and rate of pay for May 16, 2023 Annual Vote & Election	1 ___	2 ___
	F. Approve to Vote by paper ballot from 9:00 A.M. to 9:00 P.M., at the May 16, 2023 Annual Vote & Election	1 ___	2 ___
	G. Approve alternate location for the Annual Vote & Election 5/16/23	1 ___	2 ___
	H. Approve Instructional Calendar 2023-2024	1 ___	2 ___
XI.	New Business		
	A. Approve transportation requests to non-public schools 2023-2024	1 ___	2 ___

	B. Approve Science Textbooks	1 ___	2 ___
	C. Approve donation of books from PTO	1 ___	2 ___
	D. Approve transportation request for N Jafari to and from Notre Dame High School for the 2023-2024 school year	1 ___	2 ___
	XII. Executive Session	1 ___	2 ___
	XIII. Personnel	1 ___	2 ___
	XIV. CPSE/CSE	1 ___	2 ___
	XV. Adjournment	1 ___	2 ___

**WYOMING CENTRAL SCHOOL**

**WYOMING, NEW YORK**

**BOARD OF EDUCATION**

**SPECIAL MEETING**

**MARCH 30, 2023**

**Members present:** Kaitlyn Bush, Benjamin Chamberlain, Jessica Merrill, Haley Tygart, Rudd Wetherwax, Nicole White

**Members absent:** Barry True

**Others present:** Emily Herman, Joelle Stroud, Nancy Norton

**Guests:** None

**Call to Order:** The meeting was called to order at 6:04 pm by Mr. Chamberlain, Board President.

**Approval of Agenda:** Be it resolved, the Board approves the agenda on motion by Mrs. Merrill and second by Mrs. Bush.  
Yes-6 No-0 Motion approved.

**Public Forum:** None.

**Board Discussion:** None.

**Presentations:** None.

**Action Items:** Be it resolved, the Board approves the minutes of the 3/9/23 regular meeting on motion by Mrs. Merrill and second by Mr. Chamberlain.  
Yes-6 No-0 Motion approved.

**President's Report:** None.

**Superintendent's Report:** Applications are being accepted for an Account Clerk position and a Teacher and Teacher Aide position.

Tim McGinnis, SRO, has been talking to each grade about intruders, lockdowns, etc.

The Village Hall in Wyoming has been contacted as a possible evacuation site.

NYS schools were receiving unfounded threats of active shooters in schools today. Office staff was warned about such threats, should they receive a call.

To remove library books, accessed by on-line databases, the database would have to be removed.

**Old Business:**

A draft of the proposed annual budget for the 2023-2024 was presented by Mrs. Stroud, District Treasurer. The tax levy increase is 2.50% and the budget increase is .29%. The amount of the proposed annual budget is \$6,199.959.

Be it resolved, the Board approves the Instructional Calendar for 2023-2024. No motion.

Be it resolved, the Board approves a Public Hearing, for the purpose of presenting the proposed annual budget for 2023-2024, on 5/4/23 at 6:00 p.m., with regular meeting immediately following, on motion by Mrs. Merrill and second by Mrs. Tygart.

Yes-6 No-0 Motion approved.

Be it resolved, the Board approves items D. & E. on motion by Mr. Chamberlain and second by Mrs. Merrill:

D.

**WYOMING CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION REGARDING SEQRA DETERMINATION**

WHEREAS, the Wyoming Central School District Board of Education (the "Board") has considered the impact to the environment of following Scope of Work to be completed:

- Capital Outlay Exception Project (SED #67-10-02-04-0-001-014)
  - o Sitework
    - Various Asphalt Pavement Replacement (—2500 square feet)
    - Various Sidewalk Replacement (—1200 square feet)
  - o Building Envelope Enhancements

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR § 617.5(c)(9) and (10) of the Environmental Conservation Law, Article 8 (SEQRA).

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

E. Approve the Clark Patterson Lee (CPL) proposal for architectural/Engineering Services 2023/2024 Capital Outlay Exception Project.

Yes-6 No-0 Motion approved.

Be it resolved, the Board approves the following on motion by Mrs. Merrill and second by Mr. Chamberlain:

**GENERAL RESOLUTION**

**FOR THE PURPOSE OF**

**PARTICIPATING IN A COOPERATIVE BID COORDINATED BY**

**THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF**

**ONTARIO, SENECA, WAYNE AND YATES COUNTIES**

**FOR**

**Cooperative Natural Gas Bid WFL 2024-19**

WHEREAS, The Board of Education, Wyoming Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...

WHEREAS, The Board of Education, Wyoming Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0... And.....

WHEREAS, The Board of Education, Wyoming Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Wyoming Central School District of New York State and making recommendations thereon...

THEREFORE.....

BE IT RESOLVED, That The Board of Education, Wyoming Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education, Wyoming Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education, Wyoming Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And.....

NOW, THEREFORE, BE IT RESOLVED, That The Superintendent on behalf of the Board of Education, Wyoming Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Yes-6 No-0 Motion approved.

Be it resolved, the Board approves the following on motion by Mrs. Bush and second by Mrs. Merrill:

**Proposition — Authorization to Establish 2023 Building Capital Reserve Fund**

RESOLVED: That upon the recommendation of Superintendent Emily Herman, the Board of Education hereby approves the following proposition to be submitted to voters on May 16, 2023 for their consideration: Proposition - Authorization to Establish 2023 Building Capital Reserve Fund.

BE IT RESOLVED, that the Board of Education of the Wyoming Central School District, Wyoming County, New York, is authorized to establish a capital reserve fund in accordance with New York State Education Law Section 3651 to be known as the "2023 Building Capital Reserve Fund."

The purpose of such fund shall be used to finance, in whole or in part, the construction, reconstruction, additions, alterations, renovations, and improvement of school buildings and facilities and the acquisition and installation of machinery, equipment, apparatus, or furnishings and costs incidental thereto, such capital costs being of a type that would be eligible for financing under the Local Finance Law.

The ultimate amount of such fund shall not exceed Seven Hundred Fifty Thousand Dollars (\$750,000) plus earnings thereon. The probable term of such reserve fund shall be 10 years, but said fund shall continue in existence for its stated purpose until the fund is exhausted or otherwise liquidated in accordance with the Education Law.

The source of monies to be paid into such reserve fund shall include: (a) current and future unappropriated fund balance from the General Fund of the District as directed by the Board of Education; (b) any appropriations authorized by the voters from time to time; (c) New York State Aid received and authorized by the Board of Education; and (d) fund balances transferred from other reserve funds of the District, as authorized by law.

Yes-6 No-0 Motion approved.

**New Business:**

Be it resolved, the Board approves to accept a \$500 donation from Warsaw Soccer for use of our gym, on motion by Mrs. Bush and second by Mrs. Merrill.  
Yes-6 No-0 Motion approved.

Be it resolved, the Board adopts the 2023-2024 proposed annual budget in the amount of \$6,199,959, on motion by Mrs. Merrill and second by Mrs. White.  
Yes-6 No-0 Motion approved.

**Executive Session:** Be it resolved, the Board approves to retire into executive session at 6:55 p.m. , for the purpose of contractual matters, on motion by Mrs. Merrill and second by Mrs. Bush.  
Yes-6 No-0 Motion approved.

**Out of Executive Session:** The Board reconvened regular session at 7:54 p.m.

**Personnel:** Be it resolved, the Board approves to waive the residency requirement for the full-time Account Clerk position on motion by Mrs. Merrill and second by Mrs. Bush.  
Yes-6 No-0 (motion approved)

Be it resolved, the Board approves Nancy Norton as a substitute: teacher/teacher assistant/teacher aide/clerical on motion by Mr. Chamberlain and second by Mrs. Merrill.  
Yes-6 No-0 Motion approved.

**CSE/CPSE:** Be it resolved, the Board approves the CPSE minutes dated 3/10/23 on motion by Mr. Chamberlain and second by Mrs. Bush.  
Yes-6 No-0 Motion approved.

**Adjournment:** Be it resolved, the Board approves to adjourn the meeting at 7:55 p.m. on motion by Mr. Chamberlain and second by Mrs. Merrill.  
Yes-6 No-0 Motion approved.

Respectfully submitted,  
Nancy Norton  
District Clerk

**Proposition**

RESOLVED, that the Board of Education of the Wyoming Central School District is hereby authorized to withdraw from the existing "2020 Vehicle, Machinery, & Equipment Purchase Capital Reserve Fund" a sum of money not to exceed One Hundred Sixty Thousand Dollars (\$160,000) and to expend such funds for the purchase of a 65 passenger school bus, such withdrawal to be made only to the extent that budgetary appropriations are not sufficient to fund such purchase.

2023-24 Property Tax Report Card

	Budgeted 2023-23 (A)	Proposed Budget 2023-24 (B)
<b>671002 - WYOMING CSD</b> Contact Person: JACQUELLE L. SZCZODLO Telephone Number: (581) 495-6222		
Total Budgeted Amount, not including Separate Propositions	6,182,244	6,199,859
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	2,128,020	2,181,220
B. Tax Levy to Support Library Debt, if Applicable	0	0
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0
E. Total Proposed School Year Tax Levy (A + B + C - D)	2,128,020	2,181,220
F. Permissible Exclusions to the School Tax Levy Limit	0	0
G. School Tax Levy Limit Excludable Levy for Permissible Exclusions <sup>3</sup>	2,154,741	2,211,216
H. Total Proposed School Year Tax Levy Excludable Levy to Support Library Debt and/or Permissible Exclusions (E + B + F - D)	2,128,020	2,181,220
I. Difference (G - H); (negative value requires 80.0% voter approval) <sup>4</sup>	26,721	29,996
Public School Enrollment	147	142
Consumer Price Index	4.70%	8.00%

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest  
<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements  
<sup>3</sup> For 2022-23 include any carryover from 2021-22 and exclude any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2022-23 (D)	Estimated 2023-24 (E)
Adjusted Restricted Fund Balance	2,558,203	3,247,800
Assigned Appropriated Fund Balance	943,255	415,000
Adjusted Unrestricted Fund Balance	2,468,364	2,477,998
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.80%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Revenue Description <sup>1</sup>	6/30/23 Estimated Ending Balance	3/31/23 Actual Balance	Intended Use of the Reserve in the 2023-24 School Year
Capital	Reserve for Capital Projects	To pay the cost of any object or purpose for which bonds may be issued	354,717	358,335	No plan to use in the 2023-24 school year. Intended to be used to fund future capital projects.
Capital	2019 Building Capital Reserve Fund	To pay the cost of any object or purpose for which bonds may be issued	103,621	104,875	No plan to use in the 2023-24 school year. Intended to be used to fund future capital projects.
Capital	2020 Vehicle, Machinery & Equipment Purchase Capital Fund Reserve	To pay the cost of vehicles, equipment, machinery or apparatus furnishings for which financing is eligible under Local Finance Law.	253,873	256,465	Plan to use \$80K-\$100K in the 2023-24 school year for the purchase of a school bus.
Capital	2021 Building Capital Reserve Fund	To pay the cost of any object or purpose for which bonds may be issued	679,272	815,570	No plan to use in the 2023-24 school year. Intended to be used to fund future capital projects.
Capital	2023 Building Capital Reserve Fund	To pay the cost of any object or purpose for which bonds may be issued	0	100,000	No plan to use in the 2023-24 school year. Intended to be used to fund future capital projects.
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	257,548	300,585	No plan to use in the 2023-24 school year. A portion of the reserve might be transferred to a building capital reserve fund in the future.
Unemployment Insurance	Reserve for Unemployment	To pay the cost of reimbursement to the State Unemployment Insurance Fund	312,875	316,070	The 2023-24 budget includes the use of some of these funds to pay unemployment claims projected for the year.
EBALR - Employee Benefits Accrued Liability	Reserve for Employee Benefits & Accrued Liabilities	For the payment of accrued employee benefits due to employees upon termination of service	505,730	579,370	Approximately \$7,000 will be used to pay for retiree benefits in 2023-24. Additional money will be added for use for future years.
Retirement Contribution	Reserve for Retirement System Credits	To fund employer retirement contributions to the State and Local Employees' Retirement System	290,387	293,350	Intended to be used to offset a portion of the ERS bill in the coming school years.
Other Reserve	Reserve for Teachers' Retirement System Contributions	To fund employer retirement contributions to the NYS Teacher's Retirement System (TRS)	96,221	123,360	No plan to use in the 2023-24 school year.

# Wyoming Central School District Instructional Calendar

**First and Last Day of Student Attendance:**  
 Wednesday, September 6th  
 Tuesday, June 25th (& Graduation)

**Holidays:**  
 Labor Day: Monday, September 4th  
 Columbus Day: Monday, October 9th  
 Veteran's Day Holiday: Fri., November 10th  
 Thanksgiving Recess: November 22 - 24th  
 Winter Recess: December 25 - January 1st  
 Martin Luther King, Jr. Day: Monday, January 15th  
 President's Day Recess: Feb. 19 - 23rd  
 Spring Recess: March 29 - April 5th  
 Memorial Weekend: May 24 - May 27th  
 Juneteenth: June 19th  
**Building Closed**

**Superintendent's Conference Days**  
 August 31st, September 5th, November 21st and March 28th

**Parent Teacher Conferences:**  
 Monday, November 20th

**Early Dismissal Days:**  
 October 6th, January 26th

**State Exams (ELA, Math & Science)**  
 Between April 15th - May 17th, per Superintendent discretion

**161 Days of instruction + 4 Conference Days**

September	18 + 1	February	16 + 0
October	21 + 0	March	19 + 1
November	16 + 1	April	17 + 0
December	16 + 0	May	21 + 0
January	21 + 0	June	16 + 0

Approved by BOE: March @@@

**September '23**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**December '23**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**March '24**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June '24**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**August '23**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**November '23**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**February '24**

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**May '24**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**July '23**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**October '23**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**January '24**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April '24**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

If school closings go over the four (4) built-in emergency days, days will be made up in this order:  
 April 5th, April 4th, April 3rd, April 2nd then May 24th



Emily Herman <eherman@wyomingcsd.org>

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## Transportation Request for Nikolai Jafari 2023 - 2024

1 message

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**Desiree Fioramonte** <desiree.fioramonte@gmail.com>

Tue, Mar 28, 2023 at 10:58 AM

To: eherman@wyomingcsd.org, Sherri Bartz <sbartz@wyomingcsd.org>

Good Morning,

I would like to request transportation for Nikolai Jafari to and from Notre Dame High School for the upcoming 2023-2024 school year. We are willing to continue working with RTS for assistance in transportation as well if this arrangement is sufficient.

I hope this email is an acceptable form of request and if there are any issues please do not hesitate to let me know.

Have a great day!

Desiree Fioramonte